



About The Superwoman's Conference

The Microbusiness Enterprise Corporation of Ascension (MBECA) is happy to announce its Annual Superwoman's Conference on August 12, 2017 at Lamar Dixon Expo Center. The conference will feature motivational speakers, exhibitors, resources for entrepreneurs, and the Tanger Outlets Dress for Success fashion show. The schedule is as follows: Grand Opening of the MBECA LEAP Center (9am), Exhibits Open (10am), Power by Tamiko Francis Garrison (10am), Power Talk by Andrea Benjamin (11am), Lunch, and the Tanger Outlets Fashion Show with fashion from Dress Barn, Chico's Outlet, and Ann Taylor, and Exhibits/Door Prizes (1pm). The event will be located in the Lamar Dixon Expo Gym (to the left of the Lamar Dixon Main Arena - behind the Silos). The conference is a day for learning, shopping, empowerment, and relaxation; therefore, we recommend our vendors not only sell their products and services but also demonstrate them. We will do our best to make the environment comfortable and relaxing...so let's create a "spa-like" environment together.

Vendors will be provided exhibit space including a table two chairs. The space will be approximately 12x12, but more space may be available upon request for no additional booth fee. 110v power may be available but will be limited. If you should need power, additional tables or chairs, please alert the coordinator so we can accommodate all requests. Vendors desiring to be located near a particular vendor should inform the coordinator at the time of registration. A parking pass and vendor parking map will be provided in advance as well as tickets to the event. Although the tickets will have a \$25 value, tickets will be free. Vendor setup will begin as early as 7:00am on the day of the event. Tear down will take place as soon as the event is over OR as patrons are no longer present on the site no earlier than 1:45pm. Please do not leave early unless directed by the coordinator. We ask that vendors do not sell food or beverage, although you may provide samples of food, snacks, sweets, etc., or non-alcoholic beverages free of charge. Anyone doing this must present a certificate of insurance ensuring proper coverage is provided to the holder of the certificate or sign a waiver releasing MBECA from any liability. ***MBECA will not be held liable for any vendor incidents that may occur.*** Please complete the following form and submit via fax to 225.752.4855 no later than August 1, 2017. Vendor booth fees are \$200/space. **Any vendor signing up 2 additional paid vendors will receive a free vendor space! A completed form and payment must be submitted at the time of vendor registration in order to be awarded the promotion.**

*Non-profit entities distributing free service materials **will not** be charged a booth rental fee.*

About MBECA

The Microbusiness Enterprise Corporation of Ascension (MBECA) is an entrepreneurship development center which offers a variety of specialized training and technical assistance programs to individuals interested in starting a business, improving an existing business, or gaining management training to improve their marketability in the workplace.

MBECA was founded in 2003 to provide economic development through managerial, technical, and entrepreneurship training and specialized assistance for micro businesses of Ascension, St. James, Iberville, and Assumption Parishes. The mission of MBECA is to inspire economic development through entrepreneurship and small business development.

2017 Vendor Registration

Name: _____

Phone: _____

Business Name: _____

Address: _____ City: _____ State: _____

Zip Code: _____ Email _____

Website/Etsy/Facebook/Store: _____

Would you be willing to donate a door prize? Yes _____ No _____

Description of prize: _____

Please provide a description of what you will be selling.

All Vendors Must Submit a \$200 Vendor Fee

Entry fee included: (Booth Fee includes the space, table, and chairs, but does not include decoration or table covering – please provide your own fabric table covering – no plastic please.)

12' x 12' Booth Space _____ Number of booth spaces _____

Electrical outlet needed (please provide your own extension cords, power strips, etc.) Yes ___ No ___
(electrical included in booth rental fee)

Total Amount Enclosed \$ _____

Please provide any additional details:

I am including the following 2 paid vendor applications (in addition to my own) in order to receive free booth rental.

1. _____ 2. _____

Please locate my booth near: _____ or _____

When you arrive, your space will be marked with your name. Volunteers will also be available to direct you to your location by 7:30am. All booths must be set up by 8:45am.

For more information, please call 225-752.1455 or email mbeca@mbeca.org.

Please mail check payable to MBECA to PO BOX 220, Prairieville, LA 70769. Credit cards accepted for an additional \$6.00 fee. Forms may be faxed or emailed to: 225.752.4855 or mbeca@mbeca.org.